

**MINUTES OF BARNSTON PARISH COUNCIL**  
**MONDAY 9<sup>th</sup> FEBRUARY 2026 – BARNSTON VILLAGE HALL**

Present:

Cllr R Burlend MBE - Chairperson	Cllr S Tuttlebury	Cllr J Clyne MVO
Mrs Fay Jupp (Clerk)	Cllr L Penny MBE	Cllr P Singleton
Cllr S Barker	Cllr Jaggard	Two members of public

1.00	<p><b><u>Apologies for Absence</u></b></p> <p>Cllr D Jackaman – Vice Chair, Cllr D Sellens &amp; Cllr J Hills</p>
2.00	<p><b><u>Declaration of Interest</u></b> - Nil</p>
3.00	<p><b><u>Public Forum</u></b></p> <p>Two members of public attended the meeting to raise concerns regarding an increase in the number of vehicles travelling along High Easter Rd in excess of 30mph. Currently there are no digital speed signs located along High Easter Rd.</p> <p>Cllr Burlend confirmed that the Parish Council is looking into refurbishing the old VAS signs and installing them along High Easter Rd.</p> <p>Cllr Burlend issued a LHP scheme request form to Cllr Barker for review. This request is for additional enforcement action and support towards the installation of speed monitoring signs.</p> <p>In addition, the Community Partnership Scheme is seeking participation for a mobile speed sign scheme within the district. Councillors agreed that this scheme would be suitable for High Easter Road.</p>
4.00	<p><b><u>District &amp; County Councillors Report</u></b></p> <p>Cllr Barker attended the meeting and provided the following information.</p> <ul style="list-style-type: none"> <li>• The flooding outside Albans on High Easter Rd has been alleviated since the landowner completed works. Cllr Barker will reassess this scheme with her Highways colleague and the scheme will be submitted to the Local Highways Panel for review. In addition, the potholes on High Easter Road will be assessed and reported for repair.</li> <li>• Cllr Barker reported that Highways are reviewing the criteria for works which require an ‘approved contractor,’ these works will include the installation of posts for dog bins or signage. An application would be required for such works to be completed.</li> <li>• Cllr Barker will attend the next PC meeting along with her colleague, a new candidate for the Conservatives who will be standing in the May election to represent Great Dunmow South and Barnston. Cllr Barker will no longer represent Barnston from May 2026 and will stand for Canfield and surrounding areas.</li> </ul> <p>The Parish Council thanked Cllr Barker for her many years of support to Barnston and for regularly attending the PC meetings.</p>
5.00	<p><b><u>Road Safety</u></b></p> <p>Cllr Burlend will submit ‘What3words’ for the location of potholes to the Clerk, which will be reported to Highways. <b><u>ACTION: CLLR BURLEND &amp; PARISH CLERK</u></b></p> <p>Cllr Burlend will assess the original speed signs and contact Truvelo for a quotation to recondition/refurbish these, with the potential relocation near to or within the Football Club.</p> <p>The Parish Council discussed the Community Partnership Scheme and suggested the mobile sign location to be outside Hillcrest on High Easter Road.</p>

	<p>Cllr Burlend requested an update on the Sparlings Farm entrance and village sign relocation. The Clerk agreed to investigate this and report back at the next meeting. <b>ACTION: PARISH CLERK</b></p>
6.00	<p><b><u>Minutes of Previous Meeting</u></b></p> <p>Minutes of the previous meeting (12<sup>th</sup> January 2026) were agreed as a true and accurate record and signed by Cllr Burlend (Chairperson)</p>
7.00	<p><b><u>Code of Conduct Review (previously circulated)</u></b></p> <p>The Code of Conduct was reviewed and agreed. Councillors unanimously voted to adopt the Code of Conduct for the forthcoming year.</p>
8.00	<p><b><u>Action Points from previous Meeting</u></b></p> <p>The Clerk has reported the pothole located on the mini roundabout to Highways. Reference 4023323.</p> <p>The Clerk has reported the blocked drains located on the Barnston bends to Highways. Defect numbers 3859379 &amp; 3683087.</p> <p>Hedge cutting throughout the village has been completed, including the footpath from Berners End to Chelmsford Rd.</p>
9.00	<p><b><u>Clerk's Report</u></b></p> <p>Green waste skip dates are on display on village website &amp; notice boards.</p> <p>The Clerk's hourly rate will rise in line with the NALC pay scales.</p> <p>The Clerk will attend the EALC 'Practitioners Guide &amp; Assertion 10 Compliance Course on 26 February. This course will provide information on the key changes to digital governance which the Parish Council is required to implement by December 2026.</p> <p>The Grounds Maintenance Contract is due for renewal in June 2026; the Clerk will submit invitations to tender to three local contractors. The Parish Council agreed this.</p>
10.00	<p><b><u>Financial Position – Statement of bank account as of 31<sup>st</sup> January 2026</u></b></p> <p>The financial position as of 31<sup>st</sup> January 2026 was £4589.93 in the current account.</p>
11.00	<p><b><u>Planning Applications</u></b></p> <p>UTT/26/0213/FUL  Proposal to upgrade the existing external walls to insulated render in order to achieve the required u-value.  School House, Chelmsford Road, Barnston. – <b>Comments to be submitted</b></p>
12.00	<p><b><u>Planning Applications Determined</u></b></p> <p>UTT/26/0054/TPO  Trim and cut back all overhanging branches above the huts and remove any lower branches of 2no. Oak trees.  Adjacent Barnston AFC, High Easter Road. - <b>Approved</b></p>
13.00	<p><b><u>General Correspondence to note - Nil.</u></b></p>
14.00	<p><b><u>EALC – Various - Nil</u></b></p>

15.00	<p><b><u>Bus News</u></b></p> <p>Cllr Clyne reported that the new Travel Essex App is very efficient and includes the DigiGo bus.</p>
16.00	<p><b><u>Any Other Business</u></b></p> <p>Cllr Penny reported that the Webnos Defibrillator system has been updated including the Battery expiry date.</p> <p>Cllr Clyne requested additional trees to be planted along High Easter Rd to protect the verges. The existing trees have proven to be successful in deterring vehicles from driving on the verges.</p> <p>Cllr Jaggard agreed for some topsoil to be provided to relevel these areas. The Clerk will arrange this with the Grounds maintenance contractor.</p> <p>Cllr Clyne reported that the foot bridge across from Watts Close Park has been repaired.</p>

<b>Feb 2026</b>	
James Todd & Co	£ 39.30
Parish Clerk Wage	£ 357.10
HMRC	£ 85.83
JRB	£ 120.90
MW East	£ 10.00
A&J Lighting	£ 59.88
Landvista Ltd	£ 1485.00
Barnston Village Hall	£ 14.25
N Power	£ 353.07

The next meeting is scheduled for Monday 9<sup>th</sup> March 2026, 7pm at Barnston village hall.

Should any member of the public experience problems accessing/ printing the Minutes from the Website please. contact [Barnstonpc@hotmail](mailto:Barnstonpc@hotmail) to request a copy.